

**List of documents to be submitted by the selected candidate within 7 working days or as specified from the date of receipt of intimation of selection:**

SR. NO	Reservation Category of the location for which candidate has applied	LIST OF DOCUMENTS TO BE SUBMITTED WITHIN SEVEN WORKING DAYS OR AS SPECIFIED BELOW FROM THE INTIMATION OF SELECTION
1	Open	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b>.</li> <li>2. <b>Proof of educational qualification</b> i.e. - Self Attested copy of <b>Certificate of passing X Std. or equivalent</b>.</li> <li>3. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format Appendix – 5 for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
2	SC/ST	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b>.</li> <li>2. <b>Proof of educational qualification</b> i.e. - Self Attested copy of <b>Certificate of passing X Std. or equivalent</b>.</li> <li>3. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix- 3A</b> - Eligibility certificate from competent authority</li> <li>9. <b>Caste validity certificate</b> (in the states wherever applicable) to be submitted before issuance of LOA or within one year from date of LOI whichever is earlier.</li> <li>10. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format Appendix – 5 for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
3	OBC	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b>.</li> <li>2. <b>Proof of educational qualification</b> i.e. - Self Attested copy of <b>Certificate of passing X Std. or equivalent</b>.</li> <li>3. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix – 3B</b> - Eligibility certificate from competent authority</li> <li>9. <b>Appendix- 3C</b> - Notarized Affidavit as per for confirmation of Non-Creamy Layer.</li> <li>10. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format Appendix – 5 for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>

4	SC (GP) /ST (GP)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b>.</li> <li>2. <b>Proof of educational qualification</b> i.e. - Self Attested copy of <b>Certificate of passing X Std. or equivalent</b>.</li> <li>3. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix- 3A</b> - Eligibility certificate from competent authority</li> <li>9. <b>Caste validity certificate</b> (in the states wherever applicable) to be submitted before issuance of LOA or within one year from date of LOI whichever is earlier.</li> <li>10. <b>DGR Certificate</b> - If applying under Defence Personnel, to submit the certificate of Eligibility issued from the Directorate General of Resettlement (DGR), Ministry of Defence, sponsoring the candidate for the LPG Distributorship location for which he/she has applied to be submitted within 90 days</li> <li>11. <b>Appendix -3E</b> - If applying under Central Armed Police Forces (CAPF i.e. CRPF, BSF, CISF, ITBP&amp; SSB) or Special Forces of Central or State Government or Central Para Military Forces Or Government Personnel &amp; Central/State Government Public Sector Notarized Affidavits, submit Eligibility Certificate to be submitted within 90 days</li> <li>12. <b>Appendix -3F</b> – “Operational Casualty Certificate” holder - If applying as Next of Kin in case of CAPF/AR/CPO issued by the concerned organization in line with OM 09.10.2017 of MHA within 90 days</li> <li>13. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format Appendix – 5 for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
5	OBC (GP)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b></li> <li>2. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>3. <b>Proof of educational qualification</b> i.e. - Self Attested copy of Certificate of passing X Std. or equivalent.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix – 3B</b> - Eligibility certificate from competent authority</li> <li>9. <b>Appendix- 3C</b> - Notarized Affidavit as per for confirmation of Non-Creamy Layer</li> <li>10. <b>DGR Certificate</b> - If applying under Defence Personnel, to submit Self Attested Copy of the Eligibility Certificate issued from the Directorate General of Resettlement (DGR), Ministry of Defence, sponsoring the candidate for the LPG Distributorship location for which he/she has applied to be submitted within 90 days</li> <li>11. <b>Appendix -3E</b> - If applying under Central Armed Police Forces (CAPF i.e. CRPF, BSF, CISF, ITBP&amp; SSB) or Special Forces of Central or State Government or Central Para Military Forces Or Government Personnel &amp; Central/State Government Public Sector Notarized Affidavits, submit Eligibility Certificate as per Appendix -3e to be submitted within 90 days</li> <li>12. <b>Appendix -3F</b> – “Operational Casualty Certificate” holder - If applying as Next of Kin in case of CAPF/AR/CPO issued by the concerned organization in line with OM 09.10.2017 of MHA within 90 days</li> <li>13. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format <b>Appendix – 5</b> for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
6	Open (GP)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b></li> <li>2. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>3. <b>Proof of educational qualification</b> i.e. - Self Attested copy of Certificate of passing X Std. or equivalent.</li> </ol>

		<ol style="list-style-type: none"> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>DGR Certificate</b> - If applying under Defence Personnel, to submit Self Attested Copy of the Eligibility Certificate issued from the Directorate General of Resettlement (DGR), Ministry of Defence, sponsoring the candidate for the LPG Distributorship location he/she has applied to be submitted within 90 days</li> <li>9. <b>Appendix -3E</b> - If applying under Central Armed Police Forces (CAPF i.e. CRPF, BSF, CISF, ITBP&amp; SSB) or Special Forces of Central or State Government or Central Para Military Forces or Government Personnel &amp; Central/State Government Public Sector Notarized Affidavits, submit Eligibility Certificate as per Appendix -3e to be submitted within 90 days</li> <li>10. <b>Appendix -3F</b> – “Operational Casualty Certificate” holder - If applying as Next of Kin in case of CAPF/AR/CPO issued by the concerned organization in line with OM 09.10.2017 of MHA within 90 days</li> <li>11. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format <b>Appendix – 5</b> for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
7	SC (PH) / ST (PH)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b></li> <li>2. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>3. <b>Proof of educational qualification</b> i.e. - Self Attested copy of Certificate of passing X Std. or equivalent.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix- 3A</b> - Eligibility certificate from competent authority</li> <li>9. <b>Caste validity certificate</b> (in the states wherever applicable) to be submitted before issuance of LOA or within one year from date of LOI whichever is earlier.</li> <li>10. <b>Appendix-3D</b> - Disability Certificate (Form II, III, IV as applicable).</li> <li>11. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format <b>Appendix – 5</b> for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
8	OBC (PH)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b></li> <li>2. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>3. <b>Proof of educational qualification</b> i.e. - Self Attested copy of Certificate of passing X Std. or equivalent.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix – 3B</b> - Eligibility certificate from competent authority</li> <li>9. <b>Appendix- 3C</b> - Notarized Affidavit as per for confirmation of Non-Creamy Layer.</li> <li>10. <b>Appendix-3D</b> - Disability Certificate (Form II, III, IV as applicable).</li> <li>11. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format <b>Appendix – 5</b> for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>

9	Open (PH)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b></li> <li>2. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>3. <b>Proof of educational qualification</b> i.e. - Self Attested copy of Certificate of passing X Std. or equivalent.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix-3D</b> - Disability Certificate (Form II, III, IV as applicable).</li> <li>9. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format <b>Appendix – 5</b> for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
10	Open (CC)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b></li> <li>2. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>3. <b>Proof of educational qualification</b> i.e. - Self Attested copy of Certificate of passing X Std. or equivalent.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Outstanding Sports Person Certificate-</b> If applying as OSP (Outstanding Sports Person), to produce a certificate from the Recognized National Federation Organizing National Championships (as recognized by Department of Youth Affairs and Sports, Govt. of India) or from the Dept of Youth Affairs and Sports, Govt. of India.</li> <li>9. <b>Freedom Fighter Certificate/Tamrapatra</b> - If applying under FF (Freedom Fighter) category should attach a certificate or Tamrapatra or an attested Self Attested Copy of the Pension Order issued by the Accountant General in pursuance of the sanction letter from the Ministry of Home Affairs, Govt. of India of their having been Freedom Fighters.</li> <li>10. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format <b>Appendix – 5</b> for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
11	SC (W) / ST (W)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b></li> <li>2. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>3. <b>Proof of educational qualification</b> i.e. - Self Attested copy of Certificate of passing X Std. or equivalent.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix- 3A</b> - Eligibility certificate from competent authority</li> <li>9. <b>Caste validity certificate</b> (in the states wherever applicable) to be submitted before issuance of LOA or within one year from date of LOI whichever is earlier.</li> <li>10. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format <b>Appendix – 5</b> for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>

12	OBC (W)	<ol style="list-style-type: none"> <li>1. <b>Notarized Affidavit</b> by the applicant as per format given in <b>Appendix-1</b></li> <li>2. <b>Proof of date of birth</b> i.e. - Self Attested copy of School Leaving Certificate / Birth Certificate / Passport / PAN Card.</li> <li>3. <b>Proof of educational qualification</b> i.e. - Self Attested copy of Certificate of passing X Std. or equivalent.</li> <li>4. <b>Notarized Affidavit by the member of Family Unit (Appendix -2)</b> - If applicable.</li> <li>5. <b>Notarized Affidavit from co-owners other than Family Unit (Appendix – 4)</b> - If applicable.</li> <li>6. <b>Land documents for Godown:</b> Self attested copy of documents pertaining to “Ownership” of land for godown in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15yrs minimum)/ Mutation in Government record.</li> <li>7. <b>Land documents for Showroom:</b> Self attested copy of documents pertaining to “Ownership” of land for showroom (Not required if the distributorship type is DKV) in the name of applicant or member of ‘family unit’ Registered Sale Deed/Gift Deed/Lease Deed (15 yrs minimum)/ Mutation in Government record.</li> <li>8. <b>Appendix – 3B</b> - Eligibility certificate from competent authority</li> <li>9. <b>Appendix- 3C</b> - Notarized Affidavit as per for confirmation of Non-Creamy Layer.</li> <li>10. <b>Residency certificate (Only for DKV locations)</b> in the prescribed format Appendix – 5 for candidates availing inter se priority of the Gram Panchayat or the Sub Division, as the case maybe.</li> </ol>
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In addition to the above, Residency certificate in the prescribed format **Appendix – 5** should also be obtained for all the DKV locations for candidates availing inter se priority of the Gram Panchayat or the Sub Division as the case maybe.